

## FULL-YEAR SABBATICAL ENHANCEMENT AWARD

**Deadline January 18, 2013**

The Faculty Development Committee will offer 3-4 awards to support full-year sabbatical/pre-tenure leaves at 60% of salary. Full-Year Sabbatical Enhancement Awards provide compensation beyond the Sabbatical Stipend provided by the Dean of Faculty and Vice President for Academic Affairs' office for all sabbaticals. Faculty applying for full-year sabbatical are eligible for both. Full-Year Sabbatical Enhancement Awards are highly competitive; therefore, faculty should clearly outline the projected scope of work to be accomplished during the sabbatical year.

Guidelines and Procedures:

1. Faculty who apply for a full-year sabbatical/pre-tenure research leave are eligible to apply for a Sabbatical Enhancement Award. Faculty applying for a one-semester, sabbatical/pre-tenure research leave are ineligible.
2. To be considered for a Sabbatical Enhancement Award, indicate your intention in the space provided on the DOF/VPAA on-line sabbatical/pre-tenure research leave application. Then submit an additional proposal outlining in detail the plan for a full-year sabbatical/pre-tenure research leave. Due to the highly competitive nature of this award, proposals should clearly describe the substance, scope, budget, and anticipated outcome of the sabbatical project, including why a full-year leave award is critical to the program of scholarship and research. In addition to an itemized budget projection, faculty should also indicate the amount and source(s) of other potential funding and support for the sabbatical and the project.
3. Application must include a current CV. Additional documentation supporting or helping to explain the proposed project may also be submitted.
4. Proposals will be assessed on their overall merit and quality, including the relative contribution a project may make to its respective field and to the mission of the College.
5. Applications from faculty who have not filed completed reports for previous grants or sabbaticals awarded by the Faculty Development committee will not be considered.

Applications must be delivered to the Dean of Faculty and Vice President for Academic Affairs by the application deadline. Proposals, CV, and supporting documents may be delivered in hard copy to the Dean of Faculty and Vice President for Academic Affairs' office or may be submitted via email attachment to [dpeters1@skidmore.edu](mailto:dpeters1@skidmore.edu).

### GENERAL INFORMATION

Other relevant information about sabbatical leaves appears in the *Faculty Handbook*. If you have questions, please feel free to contact Patricia Rubio, Associate Dean of the Faculty for Personnel, Development, and Diversity, in the Office of the DOF/VPAA or the Chair of the FDC.

Applications which are funded may be placed in a file accessible to the public, foundations, media, and future applicants.

The faculty member must submit a final report to the Office of the DOF/VPAA and the chair of the department not later than April 15 in the case of first-semester leaves and November 15 in the case of second-semester or full-year leaves.

**FORM: ONLINE SABBATICAL or PRE-TENURE LEAVE APPLICATION**

[http://cms.skidmore.edu/dof/fac\\_dev/sabbatical/sabbatical-application.cfm](http://cms.skidmore.edu/dof/fac_dev/sabbatical/sabbatical-application.cfm)

**FORM: ONLINE SABBATICAL or PRE-TENURE LEAVE FINAL REPORT**  
[http://cms.skidmore.edu/dof/fac\\_dev/sabbatical/sabattical-report.cfm](http://cms.skidmore.edu/dof/fac_dev/sabbatical/sabattical-report.cfm)